Meeting Summary
• Working to improve communication between the Assembly Board and Executive Board.

Attendance

GPSG Executive Board Officers:
• Christopher Staten (President)
• Caitlin Sniezek (VP of Committees)
• Srilakshmi Kavikkal (VP of Communications)
• Shreyas Vamburkar (VP of Finance)
• Sarah Brooks (GSA)

GPSG Assembly Board Members:
• ANKUR
• CSSA
• GOSECA
• ISA
• Arts & Sciences 1
• Arts & Sciences 2
• Arts & Sciences 3
• Biomedical
• Computing & Information
• Education

Absences:
• Clarissa León (VP of Programming)
• TASA
• Dental Medicine
• GSPIA

1. Call to Order
• President Staten called the meeting to order at 5:00 pm

2. Approval of Minutes
• Motion to approve September minutes. Minutes approved. None opposed.

3. Old Business
• Voting: Proposal of GPSG 2017/2018 Budget – tabled until next month
• Discussion: Amendment for Supplemental Funding - allowing GSOs to apply for funding 3 times a semester – cap of $1,500
• Discussion: Headshots for Assembly Board Representatives & Executive Board

4. Reports
• President’s Report
  • To empower Pitt’s graduate and professional students to maximize their opportunities and impact by fostering a sense of community both within the University of Pittsburgh and the local community.
  • Assembly Board and Executive Board make up and responsible for upholding the mission of the GPSG. Please do your due diligence in upholding this mission.
  • Pitt Program Council Partnership: Free Programs for Graduate/Professional students
  • Pitt Arts: Dracula (10/29) - Clarissa
  • Board of Trustees Meeting
    • Professional Development
      a. Launched the Professional Development Committee to sponsor and endorse career development to all schools
i. A lot of gaps in resources at the schools. Want to work with University offices to expand career services to all graduate and professional schools.

- **Diversity Inclusion**
  a. Please notify GPSG if you host any events relevant to Diversity and Inclusion
  b. Students can still apply for Diversity and Inclusion grants for these types of events hosted
    i. Next due date for this grant is November 1st
    ii. Apply of the Diversity & Inclusion Office website
    iii. [https://www.diversity.pitt.edu/odi-mini-grant-program](https://www.diversity.pitt.edu/odi-mini-grant-program)

- Meeting with Dr. Urban & Amber Griffith (Senate Council Rep for A&S about Diversity & Inclusion
  - A&S conducted survey around diversity & inclusion and some insights were
    a. Minority students are subject to bias from professors
    b. Many overheard culturally inappropriate statements
    c. Safe spaces for transparent dialogue need to be carved out due many minorities being apprehensive about saying how they feel
  - A&S has assembled D&I committee - Looking to use this committee as pilot program for a larger committee within GPSG

- Professional development committee (Partnership of Office of Career Development & Associate Vice Chancellor for Academic Career Development, Health Sciences Dr. Darlene Zellers
  - 9 students, potentially 3-5 faculty & staff
  - *Accepting more committee members* (email president.gpsg@pitt.edu)
  - First meeting held October 10, 2017

- SAGE Coalition Welcome dinner
  - 10/26, 7-9 at Wyndham Hotel - Carnegie Room
    a. Invitation extended to the Assembly Board, please rsvp to president.gpsg@pitt.edu
  - Volunteers (EPC, AB)
    a. Looking for volunteers to help with this event. If interested, please email president.gpsg@pitt.edu

- **Committees’ Report**
  - Has to remove a Committee Representative
    - Provost’s Award for Excellence Committee Representative needed
    - Has to be a doctorate student. Please email committees.gpsg@pitt.edu if any interest in serving.
  - Sustainability--How can we promote awareness of the new sustainability plan to students in terms of events or communication?
    - On FB, email communication to post in newsletter
    - Events - if they need volunteers
    - Suggestions from the Assembly Board:
      a. Digital signs at the Cathedral elevators and WPU
  - Comments and suggestions for Read Green emails (email marketing/communications)
    - Need a new name, very few understand that it is a newsletter and the name does not translate well
    - FYI - Read Green does charge a fee to groups, so students typically email communication to Associate Deans
    - Merge with Pitt Wire and Read Green?

- **Communications’ Report**
  - Unionization – GPSG is taking a neutral stance on this matter, but do understand that we need to effectively communicate information from both sides to students
Suggestion posed by AB to potentially host two forums for students to attend with OTP and union representatives

- TEDx committee interviews are in process
  - Board is in place
  - If you have suggestions, ideas, or speakers of interest for TEDx, please email tedxpitt@gmail.com or communications.gpsg@pitt.edu

- Student spotlight to start off with AB members. Stay tuned for the survey link to send us your information
  - Goal is to highlight graduate students (school, program, details about your school and GSO, extra-curricular activities, traditional/non-traditional students i.e. background on student)
  - Goal to inform students who their Assembly Board representatives are
  - More information will be coming from GPSG EB soon

- Two editions of e-bulletin to be published every month
  - 14th and 29th/30th of each month
  - Send an email to Assembly Board to forward to their student body
  - To subscribe, visit gpsg.pitt.edu
  - Other suggestions aside from the e-bulletin
    - Calendar subscription service

- Finance’s Report
  - GPSG Financial Report
    - GPSG and GSA’s expenses
    - September Travel Grants
    - Supplemental Funding

- Programming’s Report
  - Pitt Arts – Dracula (10/29). Already sold out!
  - Pitt Arts Cheap Seats to be promoted
  - Fall Formal – finalizing the venue
    - Changing formal to “fling”
    - Selling 400 tickets
  - Hofbrauhaus – a success!

- Executive Administrator’s Report
  - No report

- Assembly Board Member Reports
  - Arts & Sciences
    - March 23rd – Annual Graduate Expo
    - Career Development
  - Biomedical
    - No report
  - Dental Medicine
    - No report
  - Education
    - No report
  - Engineering (EGSO)
    - Past Events:
      a. Hiking Trip (44 people)
      b. Career Development for international students
        i. Good attendance (80 students)
        ii. International students are getting more involved in the engineering department
      c. Informational event regarding the union with union reps (10 students)

- Discussions:
a. Determining how to distribute EGSO travel grants
   i. Departments can have their own allotment
   ii. Still in discussion about summer interns’ eligibility for EGSO travel grants
      1. VP of Finance will discuss with previous VP about this matter and report back to EGSO
b. Looking to improve professional development opportunities by interacting with companies at career fair
   • Upcoming Events:
     a. Union Event – University perspective, October 10\textsuperscript{th} in Benedum 102, 3-5pm
     b. Apple Picking at Triple B Farms, October 14\textsuperscript{th}
     c. Kennywood Fright Night, October 28\textsuperscript{th}
   o GSPIA
     • No report
   o School of Computing & Information
     • No report
   o Katz (Full Time)
     • No report
   o Katz (Part Time)
     • No report
   o Law
     • No report
   o Medicine
     • Non-traditional students with spouses having access to Pitt gyms
       a. Discussion will be brought up to Pitt Recreation
   o Nursing
     • No report
   o Pharmacy (PharmD)
     • No report
   o Pharmacy (PhD)
     • No report
   o Public Health
     • No report
   o School of Health & Rehabilitation Sciences
     • No report
   o Social Work
     • No report
   o ANKUR
     • No report
   o CSSA
     • Festival Show – over 400 attendees
     • Chinese Spring Festival Show – all students are welcome to attend February 17\textsuperscript{th}
   o ISA
     • No report
   o GOSECA
     • No report
   o TASA
     • No report

5. Committee Reports
   • See full reports on website (www.gpsg.pitt.edu)

6. New Business
   • Voting: Proposal of GPSG 2017/2018 Budget
o Motion to approve. Motion seconded. None opposed. Motion approved.

- Voting: Amendment for Supplemental Funding - allowing GSOs to apply for funding 3 times a semester
  o Motion to approve. Motion seconded. None opposed. Motion approved.

- Discussion: Diversity & Inclusion Program Committee
  o Would consist of 10 representatives from different schools. Focus on Diversity & Inclusion events - potential subcommittee to EPC.
  o Interest from A&S
  o Soft launch of the Committee in the Spring

- Discussion: External Affairs Committee
  o UCGR – searching for and connecting with community partners, researching other school’s student governments and see what we can bring to GPSG
  o Commitment – 1 hour biweekly meetings at most
  o Looking for 3-5 committee representatives

- Discussion: How are AB representatives getting GPSG information to their schools?
  o Categorize information sent to students
  o Specific information listed to AB representatives to be sent out to students sent out twice a month like in the newsletter
  o Assembly Board email list that AB reps can send out to students
  o Share PITTGPSG social media page and group to your schools

- Discussion: Diversity and Inclusion – thoughts on recent discussions surrounding DACA

- Table until next month

7. Announcements
   - Next meeting: Wednesday, November 8th at 4:30pm

Meeting Adjourned at 6:07pm